HIA3 Meeting |MINUTES

Meeting date | time 10/28/2024 10:00 AM

Meeting location Room B-221 at Cegep Heritage College

# Attendees

|  |  |  |
| --- | --- | --- |
| To: Richard Chan, Customer  Christopher Elliot, Project Manager  Joshua Magnan, Driver, Scribe  Pierre Badra, Speaker  Ryan Somers, Speaker  Sabrina Tochkov, Speaker  Sebastian Canales Burke, Speaker |  |  |
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|  |  |  |
|  |  |  |

# Invited but Did Not Attend

N/A

# Subject

HIA3 Design Demo

# Discussion Topics

Use Case Design

System Context Design

UI/UX Design

Technical Risks

# Decisions

|  |  |
| --- | --- |
| D1 | HIA Admin cannot manage apps |
| D2 | Add legacy flag |
| D3 | No need for a request system |
| D4 | Automate CRUD through the app |
| D5 | Logging – Login failures (5 or more) |
| D6 | Logging – Which app is the busiest |
| D7 | Logging – What’s been added, updated, removed to specific apps |
| D8 | Logging – Positive vs negative activity |
| D9 | New Priority – 1. Sub-space for sub admins CRUD. 2. SOAP legacy apps. 3. REST for new apps |
| D10 | UI – A lot of changes needed but the layout design was good. |

# Actions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A1 | Sabrina | Email Customer about our next steps | [Closed] | [Oct 28, 2024] |
| A2 | Revising Context Diagram | Completely change the context diagram with the feedback of the client. | [Closed] | [Oct 28, 2024] |
| A3 | Revising the Use Case Diagram | Change the black box diagram to Azure AD as we now have a name for it. | [Closed] | [Oct 28, 2024] |

# Follow up and next steps

Rework UI based on feedback.

Email the client about a new meeting to further discuss the changes and lingering questions that we might have about the project.